

Business: _____

Address: _____

City, St., Zip: _____

Phone: _____

To Owner and/
Or Customer: 1. _____ 2. _____

To Lienholder: 2. _____ 2. _____

RE: Vehicle Make: _____

Vehicle Model: _____

Vehicle Year: _____

Vehicle VIN: _____

Tag on Vehicle: State: _____
No.: _____

Location of Vehicle: _____

The above vehicle was towed and / or delivered for repairs and no one has paid our accrued charges. As of this date, the total amount due is as follows:

Towing: \$ _____

Repairs: \$ _____

Storage: \$ _____ from _____ (date) at the following rate:

Total: \$ _____

There is a lien on this vehicle for this amount and any additional storage or costs that accrue from the date of this notice. You have a right to reclaim this vehicle upon payment of all towing, preservation, storage charges, notification, publication, and court costs. Failure to exercise your right to reclaim this vehicle within thirty days, beginning the day after this notice is mailed, will be considered a waiver by you of all rights, title, and interest in this vehicle and will be considered as your consent to the sale of this vehicle at a public auction through the magistrate court. You have until the day of the auction to reclaim this vehicle by paying the charges due plus any additional charges that accrue after the mailing of this notice.

Date of Notice

Business Representative